

Business Computer Applications Program

Fees charged by First Institute Training & Management, Inc. include the cost of instruction and services. Tuition must be prepaid in full on the first day of class and or payment plans are available and addressed on a case by case basis.

All tuition must be paid in full by graduation. If a student’s financial obligation is not met by graduation, the certificate of completion will be withheld until tuition is paid in full. If tuition is still owed six months after completion, the account will be handled by an outside agency.

The price of student books is NOT included in the tuition.

Registration for all programs:	\$100.00
Program Tuition:	
Business Computer Applications Program	\$6,000.00
Book, Supply List, and Certification Cost	
Business Computer Application Books	\$300.00
Microsoft Office Specialist Certification (Opt)	\$105.00
Total	\$6,405.00

Medical Assisting

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The price of student books is NOT included in the tuition.

Registration for all programs: \$100.00

Program Tuition:

Medical Assisting \$14,550.00

Book, Supply List, and Certification Cost

Medical Assistant Program Books \$600.00

Scrubs for MA program (2 sets) \$200.00

NHA Medical Assistant Exam (Optional) \$200.00

Certified Clinical Medical Assistant (CCMA)

Total \$15,550.00

Welding Technology Program

Fees charged by First Institute Training & Management, Inc. include the cost of instruction and services. Tuition must be prepaid in full on the first day of class and or payment plans are available and addressed on a case by case basis.

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The price of student books is NOT included in the tuition.

Registration for all programs:	\$100.00
Program Tuition:	
Welding Technology Program	\$6,000.00

Book, Supply List, and Certification Cost

Welding Technology Books	\$220.00
WTP Tool Kit	\$135.00
Consumables (gas, wire, tips)	\$50.00
Material Cost	\$310.00
AWS Welding Certification (optional)	\$285.00
Total	\$7,000.00

Medical Office Assistant

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The price of student books is NOT included in the tuition.

Registration for all programs:	\$100.00
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Program Tuition:

Medical Office Assistant	\$6,000.00
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Book, Supply List, and Certification Cost

Medical Assistant Program Books	\$300.00
Scrubs for MA program (2 sets)	\$80.00
NHA Medical Assistant Exam (Optional)	\$105.00
Certified Medical Administrative Assistant (CMAA)	

Total	\$6,485.00
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